

**Please provide the following information:**

Your answers will help us to format presentation material to better serve you.

**1. Do you?**

Own Properties\_\_ Manage Properties \_\_ Both \_\_

**2. What type of properties do you own or manage?**

Single Family Dwelling(s) \_\_

Multi-Family Dwelling(s) \_\_

Apartment Complex(es) \_\_

**3. How long have you been in business?**

6 months - 1 year \_\_ 1 - 2 years \_\_

2 - 4 years \_\_ 4 - 10 years \_\_

Over 10 years \_\_

**4. Is your property considered affordable housing?** Yes \_\_ No \_\_

**5. Have you attended a previous Landlord Training Workshop?** Yes \_\_ No \_\_

**6. If YES, provide date(s)**

\_\_\_\_\_  
\_\_\_\_\_

**7. List one specific concern or question you would like to have addressed during the workshop.**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**MAIL REGISTRATON FORM AND PAYMENT TO:**

CITY OF DURHAM  
Neighborhood Improvement Services  
101 City Hall Plaza  
Durham, NC 27701  
Attn: Lynwood Best

**SPONSORS**



The City of Durham's Neighborhood Pride Alliance initiative is a campaign to address and revitalize neighborhoods. The focus of this initiative, as it relates to rental housing, is to develop vibrant and sustainable neighborhoods and to engage property owners in the process. The Landlord Training Workshop is a collaboration between the community and the City of Durham Departments of Neighborhood Improvement Services, Police, Solid Waste Management, Community Development, Water Management, Public Works (Stormwater Services), and Durham City-County Planning Department.



In its pursuit of becoming Durham's leading affordable housing provider, Durham Housing Authority (DHA) seeks to engage the community at large on this critical mission. They are in the housing business, but their focus is on families. They help families with the most basic need in life— shelter.



Legal Aid of North Carolina is a statewide, nonprofit law firm that provides free legal services in civil matters to low-income people in order to ensure equal access to justice and to remove barriers to economic opportunity. We help individuals, families and communities with legal problems affecting basic human needs, such as family, housing, employment and income.

*Notice: Under the Americans with Disabilities Act, persons who require assistance should call (919) 560-4197, TTY (919) 560-1200 or e-mail ADA@durhamnc.gov no later than 48 hours before the event.*

**For more information, contact...**

Lynwood Best,  
Community Engagement Manager  
Neighborhood Improvement Services, City of Durham  
P 919-560-1647 [Lynwood.Best@DurhamNC.gov](mailto:Lynwood.Best@DurhamNC.gov)



# Landlord Training Workshop

Thursday

**October 15, 2015**

Registration 8:00 a.m. - 8:15 a.m.  
SESSION 1 - 8:15 a.m. - 12:00 p.m.  
SESSION 2 - 1:15 p.m.. - 5:00 p.m.

CITY OF DURHAM  
Neighborhood Improvement Services  
Main Conference Room  
807 E. Main St., Suite 2-300  
(Golden Belt)  
Durham, North Carolina



Register by Monday, October 12, 2015.

# Our Community Working Together

The Landlord Training Workshop is designed to assist landlords, property managers, resident managers, and others actively involved in managing rental housing.

## Workshop Goals

- Encourage effective property management, which will significantly contribute to safe and decent housing, and improve the health of the community.
- Increase awareness of legitimate techniques in order to halt illegal activity on rental property.

## Workshop Topics

- The Community Approach: Building landlord, renter, homeowner, and business relationships
- Applicant screening techniques
- Rental agreements and fair housing issues
- Management techniques
- The eviction process
- Achieving a stable, satisfied tenant base
- Maintaining property to habitable standards
- City Code Enforcement (PRIP)

## REGISTRATION FEE: \$10.00

The fee includes workshop materials and Landlord Training Manual.

## LOCATION

807 East Main St., (Golden Belt), Durham, NC 27701

Located at the corner of Fayetteville (Elizabeth) and Main Streets, Downtown Durham.

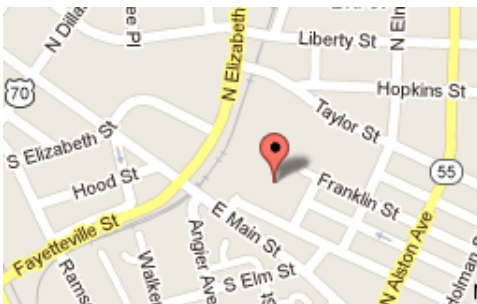
## TRANSPORTATION

**Car:** NC-147 (1 minute), I-40 (10 minutes), I-85 (5 minutes) *Free Parking is available.*

### Local Buses:

[Bull City Connector](#)

[Durham Area Transit Authority, Route 2](#)



## WORKSHOP SCHEDULE

### Registration

8:00 a.m. - 8:05 a.m.

### SESSION I

8:05 a.m. - 11:45 p.m.

Includes presentations from...

- City of Durham Water Management
- City of Durham Public Works (Stormwater Services)
- City of Durham Solid Waste Management
- Durham City-County Planning Department (Zoning Enforcement Division)
- City of Durham Neighborhood Improvement Services (Code Enforcement Division)
- City of Durham Neighborhood Improvement Services (Human Relations Division)
- City of Durham Neighborhood Improvement Services (Community Engagement Division)

### LUNCH (on your own)

12:00 p.m. – 1:15 p.m.

### SESSION 2

1:15 p.m. - 5:00 p.m.

Includes presentations from...

- Durham Housing Authority
- Durham Police Department
- Legal Aid of North Carolina, Inc. (Durham)
- NC Department of Health and Human Services, Division of Public Health

REGISTRATION FORM  
**LANDLORD TRAINING WORKSHOP**  
Registration covers workshop materials and Landlord Training Manual.

NAME \_\_\_\_\_ PHONE NO. \_\_\_\_\_

EMAIL ADDRESS \_\_\_\_\_ ALT. PHONE NO. \_\_\_\_\_

BUSINESS NAME (if applicable) \_\_\_\_\_

ADDRESS \_\_\_\_\_

Street Number and Name or P. O. Box City State Zip

NO. ATTENDEES \_\_\_\_\_ CHECK NO. \_\_\_\_\_ TOTAL ENCLOSED: \$ \_\_\_\_\_

**MAKE CHECK OR MONEY ORDER FOR \$10.00 PER PERSON PAYABLE TO CITY OF DURHAM**

